

SOUTH WINGFIELD PARISH COUNCIL

3 March 2022

To: The Chair and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 10th March 2022 at the Parish Room, South Wingfield.

Yours sincerely

K Furby

Katherine Furby

Clerk and RFO
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL
PARISH COUNCIL MEETING
10th March 2022**

AGENDA

1 To receive Apologies for Absence

2 Variation of Order of Business (if any)

3 Declaration of Members' Interest

Please note:-

- (a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).
- (b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

4 Public Speaking – (15 minutes)

- (a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).
- (b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

Attached please find the monthly report sent by Borough Cllr V Thorpe and County Cllr P Moss

- (c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

5 To Approve and Sign the Minutes of the Meeting held on 10th February 2022

6 To determine which items from the Agenda, if any, should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

7 Covid-19

- (a) Community Pantry – Review

8 South Wingfield Neighbourhood Plan

- (a) Project Completion Event – Discussion

9 Finance and Banking

- (a) Banking – Up to 28th February 2022 Bank Reconciliation (Period 11 – 2021/22)
- (b) VAT Return – Submit Information
- (c) Unity Bank Account – Cllrs to sign application form & approval for £500 deposit
- (d) HSBC Community Account Two – Approval to transfer balance to Community Account One
- (e) Budget Setting – 2022/23
- (f) To agree, ratify and authorise the following cheques for payment:-

Community Account One – Payments

Cheque No	Payee	Amount (£)
HSBC Cheque No 101681	K Seaman (Footpath Inspector)	£60.00
HSBC Cheque No 101682	South Wingfield Parish Council (Unity Trust)	£500.00
HSBC Cheque No 101683	PRS (Music Licence)	£243.22
HSBC Cheque No 101684	James Peach (Grip & Planters)	£423.34
HSBC Cheque No 101685	K Furby (Expenses)	£100.00
HSBC Cheque No 101686	Carl Roskilly Electrical (PR Works)	£695.00
HSBC Cheque No 101687	Levins (Solicitors Fees)	£438.40
HSBC Cheque No 101688	Eddie Watson (Window Clean Oct-Feb)	£175.00
HSBC SO	Staff Salary (February)	£770.04
HSBC DD	Plusnet (Broadband)	£33.31
HSBC DD	EE (Mobile)	£12.00
HSBC DD	Water Plus (Public Toilet)	£10.67

Community Account One – Income

CR	SW Pre School (Rent)	£325.00
CR	Utility Warehouse (Refund)	£895.78

10 Clerks Report

- (a) Planters & Hanging Baskets – Review & Update
- (b) Allotments – Update
- (c) Report of Incidents
- (d) New Councillor / Co-option – Update
- (e) Public Toilet – Meeting with AVBC (TBC)
- (f) Birches Lane – Cllr Paul Moss dealing with
- (g) Queens Jubilee – Consideration and approval to spend up to £1,000 for engraved stone and decoration
- (h) S137 Grant Applications – Consideration of applications
- (i) Parish Council Logo – Redesign & Compliment Slips
- (j) Nuisance Parking – Update
- (k) Playgroup Contract – Update on WPM
- (l) PHS Parish Room Contract – Discuss cancellation
- (m) Organised Litter Pick – Correspondence received

11 Parish Room

- (a) Update on Maintenance & Repairs
- (b) Kidzone – Update
- (c) Bookings
- (d) Unauthorised Parking
- (e) Painting – Deferred until Easter

12 Chair's Announcements

13 Village Maintenance

- (a) The Grip – Update on works
- (b) Road Verge Maintenance & Licences – Update
- (c) Requirements – Rocks Corner Overgrowth

14 Footpaths

- (a) Footpath Report – Update

15 DALC Circulars

- (a) Circulars for February 2022 – Circulated

16 Heritage & Assets

- (a) Land Registry – Update

19 Planning Applications

- (a) Submission of planning application documents to Councillors
- (b) Planning applications for this period to consider:

RefVal: [TRE/2022/0023](#)

Address: The Barn, Market Place, South Wingfield, Alfreton, Derbyshire, DE55 7NG,

Proposal: Trees and specification of works shown on attached documents

RefVal: [AVA/2022/0003](#)

Address: Queens Lodge, Manor Road, South Wingfield, Alfreton, Derbyshire, DE55 7NH,

Proposal: Change of use of woodland area to a woodland private garden for Queens Lodge to include lawn areas, raised planting beds, levelling of land, car port, oak framed outbuilding to provide outdoor entertaining area, composting toilet, pergola arches, pathways and other hard and soft landscaping (the proposal is a departure to the adopted local plan and may affect the setting of a listed building)

RefVal: [AVA/2022/0153](#)

Address: Dale Lodge , Dale Hill, Oakerthorpe, Alfreton, Derbyshire, DE55 7LN

Proposal: Proposed Agricultural Equipment / Feed Store

20 Employment Matters

- (a) Any employment matters

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting: Parish Council Meeting – Thursday 14th April 2022 at 7.00pm