

SOUTH WINGFIELD PARISH COUNCIL

4 August 2022

To: The Chair and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 11th August 2022 at the Parish Room, South Wingfield.

Yours sincerely

K Furby

Katherine Furby

Clerk and RFO
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL
PARISH COUNCIL MEETING
11th August 2022**

AGENDA

Statutory Requirement at each meeting:

- a) Check fire escapes and fire alarms
- b) Advise on fire escape procedures and meeting place

1 To receive Apologies for Absence

2 Variation of Order of Business (if any)

3 Declaration of Members' Interest

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

4 Public Speaking – (15 minutes)

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

Attached please find the monthly report sent by Borough Cllr V Thorpe and County Cllr P Moss

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

5 To Approve and Sign the Minutes of the Meeting held on 14th July 2022

6 To determine which items from the Agenda, if any, should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

7 Community Pantry

(a) Update

8 Finance and Banking

- (a) Banking – Up to 31st July 2022 Bank Reconciliation (Period 4 – 2022/23)
- (b) Unity Bank Account – Update
- (c) To agree, ratify and authorise the following cheques for payment:-

Community Account One – Payments

Cheque No	Payee	Amount (£)
HSBC Cheque No 101729	K Seaman (Footpath Inspector)	£60.00
HSBC Cheque No 101730	J Peach (Grass Cutting & Planters P3)	£162.00
HSBC Cheque No 101731	Water Plus (PR)	£67.10
HSBC Cheque No 101732	Water Plus (Allotments)	£15.73
HSBC Cheque No 101733	Crisp Cut (Tree Surgeon)	£80.00
HSBC Cheque No 101734	K Furby (Expenses)	£100.00
HSBC SO	Staff Salary (July)	£770.04
HSBC DD	Plusnet (Broadband)	£36.40
HSBC DD	EE (Mobile)	£13.12
HSBC DD	Water Plus (Public Toilet)	£12.24

Community Account One – Income

CR	SW Pre School (Rent)	£325.00
CR	Utility Warehouse (Gas/Elec)	£325.73

9 Clerks Report

- (a) Planters & Hanging Baskets – Update
- (b) Allotments – Update
- (c) Report of Incidents
- (d) New Councillor / Co-option – Update
- (e) Public Toilet – Update
- (f) Nuisance Parking – Update
- (g) Playgroup – Discussion of Contract
- (h) Market Place Bus Shelter – Update
- (i) Market Place Notice Board – Update
- (j) Community Litter Pick – Discussion of Public Liability Insurance
- (k) Christmas Tree & Lights – Confirm dates
- (l) Memorial Book
- (m) Defibrillator – Cricket Club

10 Parish Room

- (a) Update on Maintenance
- (b) Kidzone – Update

11 Chair's Announcements

12 Village Maintenance

- (a) The Grip – Update & Discussion of Sponsorship
- (b) Road Verge Maintenance - Update
- (c) Requirements – Flailing Manor Road Grass & Hedge, Parish Room Car Park, Allotment Hedge
- (d) Flood Defence Group – Discussion & Update from DCC Flood Risk Management Team Meeting
- (e) Boundary Stones – Update
- (f) Manor Road Memorial Seat – Update
- (g) Community Speed Watch – Update
- (h) Relocation of Planter & Noticeboard at Oakerthorpe

13 Footpaths

(a) Footpath Report – Update

14 DALC Circulars

(a) Circulars for July 2022 – Circulated

15 Planning Applications

(a) Submission of planning application documents to Councillors

(b) Planning applications for this period to consider:

No applications to consider at time of agenda.

16 Employment Matters

(a) Any employment matters

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting: Parish Council Meeting – Thursday 8th September 2022 at 7.00pm