

SOUTH WINGFIELD PARISH COUNCIL

30 November 2022

To: The Chair and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 8th December 2022 at the Parish Room, South Wingfield.

Yours sincerely

K Furby

Katherine Furby

Clerk and RFO
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL
PARISH COUNCIL MEETING
8th December 2022**

AGENDA

Statutory Requirement at each meeting:

- a) Check fire escapes and fire alarms
- b) Advise on fire escape procedures and meeting place

1 To receive Apologies for Absence

2 Variation of Order of Business (if any)

3 Declaration of Members' Interest

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

4 Public Speaking – (15 minutes)

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

Attached please find the monthly report sent by County Cllr P Moss

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

5 To Approve and Sign the Minutes of the Meeting held on 10th November 2022

6 To determine which items from the Agenda, if any, should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

7 Information

- (a) Community Pantry – Update
- (b) Report of Incidents

- (d) New Councillor / Co-option – Update
- (e) Public Toilet – Update
- (f) Market Place Bus Shelter – Update
- (g) Christmas Tree- Update
- (h) Christmas Newsletter
- (i) Remembrance Service – Update
- (j) Playgroup Contract – Update
- (k) Market Place Notice Board – Update
- (l) Kidzone – Update
- (m) S.O.C.A.G – Discussion of heritage and landscape
- (n) AVBC By- Election – Update

8 Finance and Banking

- (a) Banking – Up to 30th November 2022 Bank Reconciliation (Period 8 – 2022/23)
- (b) Unity Bank Account – Update
- (c) HSBC – Update Mandate to include all Councillors
- (d) Budget & Precept – WPM 10.01.22 10.30am
- (d) To agree, ratify and authorise the following cheques for payment:-

Community Account One – Payments

Cheque No	Payee	Amount (£)
HSBC Cheque No 101764	K Seaman (Footpaths)	£60.00
HSBC Cheque No 101765	The Royal British Legion (Wreaths)	£50.00
HSBC Cheque No 101766	Andrew Colman Plumbing & Heating (Boiler Repair)	£355.00
HSBC Cheque No 101767	James Peach (Grass Cutting, Planters)	£252.00
HSBC Cheque No 101768	K Furby (NP Hours and Expenses)	£400.00
HSBC Cheque No 101769	Viking (Stationary)	£248.61
HSBC Cheque No 101770	Pugh – Lewis (Christmas Tree)	£1020.00
HSBC Cheque No 101771	All Saints Church (S137 Donation)	£50.00
HSBC Cheque No 101772	Staff Salary	£275.00
HSBC Cheque No 101773	Loz Phillips (Notice Board Fixing)	£235.00
HSBC SO	Staff Salary (November)	£831.00
HSBC DD	Plusnet (Broadband)	£39.43
HSBC DD	EE (Mobile)	£13.12
HSBC DD	Water Plus (Public Toilet)	£12.24

Community Account One – Income

CR	SW Pre School (Room Hire)	£325.00
CR	Utility Warehouse (Gas/Elec)	£190.84

9 Matters for Approval

- (a) N/A

10 Chair's Announcements

11 Village Maintenance

- (a) Village Maintenance – To be discussed in January

12 Footpaths

- (a) Footpath Report – Update

13 DALC Circulars

- (a) Circulars for November 2022 – Circulated

14 Neighbourhood Plan

(a) Update

15 Planning Applications

- (a) Submission of planning application documents to Councillors
- (b) Planning applications for this period to consider:

No applications at the time of agenda.

16 Employment Matters

- (a) Any employment matters

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting: Parish Council Meeting – Thursday 12th January 2023 at 7.00pm