

# SOUTH WINGFIELD PARISH COUNCIL

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6 January 2023

To: The Chair and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 12<sup>th</sup> January 2023 at the Parish Room, South Wingfield.

Yours sincerely

*K Furby*

Katherine Furby

Clerk and RFO  
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL**  
**PARISH COUNCIL MEETING**  
**12<sup>th</sup> January 2023**

**AGENDA**

Statutory Requirement at each meeting:

- a) Check fire escapes and fire alarms
- b) Advise on fire escape procedures and meeting place

**1 To receive Apologies for Absence**

**2 Variation of Order of Business (if any)**

**3 Declaration of Members' Interest**

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

**4 Public Speaking – (15 minutes)**

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

**Attached please find the monthly report sent by County Cllr P Moss**

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

**5 To Approve and Sign the Minutes of the Meeting held on 12<sup>th</sup> December 2022**

**6 To determine which items from the Agenda, if any, should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

**7 Information – Appendix A**

- (a) Community Food Provision – Update
- (b) Public Toilet – Update

- (c) Market Place Bus Shelter – Update
- (d) Christmas Tree- Update
- (e) Christmas Newsletter
- (f) Playgroup Contract – Update
- (g) Kidzone – Update

## 8 Finance and Banking

- (a) Banking – Up to 31<sup>st</sup> December 2022 Bank Reconciliation (Period 9 – 2022/23)
- (b) Unity Bank Account – Update
- (c) HSBC – Update Mandate to include all Councillors
- (d) Budget & Precept – Discussion of WPM
- (e) To agree, ratify and authorise the following cheques for payment:-

### Community Account One – Payments

| Cheque No             | Payee   | Amount (£) |
|-----------------------|---|------------|
| HSBC Cheque No 101778 | K Seaman (Footpaths)                          | £60.00     |
| HSBC Cheque No 101779 | Harlite (Tree Lights)                         | £811.20    |
| HSBC Cheque No 101780 | Defib4life (Pads)                             | £73.80     |
| HSBC Cheque No 101781 | James Peach (Grass Cutting, Planters, Lights) | £272.00    |
| HSBC Cheque No 101782 | 2commune (Domain Renew)                       | £180.00    |
| HSBC Cheque No 101783 | Frank Key (Kidzone Supplies)                  | £48.70     |
| HSBC Cheque No 101784 | 2commune (Website License)                    | £522.00    |
| HSBC Cheque No 101785 | K Furby (NP)                                  | £240.00    |
| HSBC Cheque No 101786 | K Furby (Expenses)                            | £391.28    |
| HSBC Cheque No 101787 | Staff Salary (December)                       | £130.62    |
| HSBC Cheque No 101788 | Water Plus (PR)                               | £172.89    |
| HSBC Cheque No 101789 | Water Plus (Allotments)                       | £31.71     |
| HSBC SO               | Staff Salary (December)                       | £831.00    |
| HSBC DD               | Plusnet (Broadband)                           | £39.43     |
| HSBC DD               | EE (Mobile)                                   | £13.12     |
| HSBC DD               | Water Plus (Public Toilet)                    | £12.24     |
| HSBC DD               | Utility Warehouse (Gas/Elec)                  | £595.18    |

### Community Account One – Income

|    |                           |         |
|----|---------------------------|---------|
| CR | SW Pre School (Room Hire) | £325.00 |
|----|---------------------------|---------|

## 9 Matters for Approval

- (a) New Councillor – Co – Option

## 10 Chair's Announcements

## 11 Village Maintenance

- (a) Village Maintenance – Requirements

## 12 Footpaths

- (a) Footpath Report – Update

## 13 DALC Circulars

- (a) Circulars for December 2022 – Circulated

## 14 Neighbourhood Plan

- (a) Update
- (b) S.O.C.A.G – Discussion of heritage and landscape

## 15 Planning Applications

(a) Submission of planning application documents to Councillors

(b) Planning applications for this period to consider:

RefVal: [AVA/2022/1032](#)

Address: Caravan At Catts Court, Chesterfield Road, Oakerthorpe, Alfreton, Derbyshire, DE55 7LP,

Proposal: Variation of condition 2 (approved drawings) of AVA/2020/0802 for elevation and garage alterations

RefVal: [AVA/2022/1052](#)

Address: The Hawthorns , Potters Lane, Moorwood Moor, Alfreton, Derbyshire, DE55 7NU

Proposal: Extension of existing timber barn structure to provide a welfare area for seasonal campers. Installation of 18 solar panels and wind turbine on existing roof of barn

RefVal: [AVA/2022/1081](#)

Address: Chapel House , Potters Lane, Moorwood Moor, Alfreton, Derbyshire, DE55 7NU

Proposal: Part change of use from Class D1 to Class C3 Residential on an existing chapel to form a 3 bedroom dwelling.

RefVal: [AVA/2022/1074](#)

Address: Pesto At The Peacock , Chesterfield Road, Oakerthorpe, Alfreton, Derbyshire, DE55 7LN

Proposal: Insertion of 1st floor partitions to divide rooms. 2nd floor doorway blocked up and addition of internal partitions to create 3No en-suit bedrooms

RefVal: [AVA/2022/1100](#)

Address: Land Adjacent To Chestnut Farm, Chesterfield Road, Oakerthorpe, Alfreton, Derbyshire, ,

Proposal: Increase access width to existing field entrance

## **16 Employment Matters**

(a) Appraisals – To be booked

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting: Parish Council Meeting – Thursday 9<sup>th</sup> February 2023 at 7.00pm