

# SOUTH WINGFIELD PARISH COUNCIL

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2 February 2023

To: The Chair and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 9<sup>th</sup> February 2023 at the Parish Room, South Wingfield.

Yours sincerely

A handwritten signature in black ink, appearing to read 'K. Furby', with a small dot at the end of the line.

Katherine Furby

Clerk and RFO  
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL**  
**PARISH COUNCIL MEETING**  
**9<sup>th</sup> February 2023**

**AGENDA**

Statutory Requirement at each meeting:

- a) Check fire escapes and fire alarms
- b) Advise on fire escape procedures and meeting place

**1 To receive Apologies for Absence**

**2 Variation of Order of Business (if any)**

**3 Declaration of Members' Interest**

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

**4 Public Speaking – (15 minutes)**

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

**5 To Approve and Sign the Minutes of the Meeting held on 12<sup>th</sup> January 2023 & EGM 26<sup>th</sup> January 2023**

**6 To determine which items from the Agenda, if any, should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

**7 Clerks Report**

- (a) Community Food Provision – Update
- (b) Public Toilet – Update

- (c) Market Place Bus Shelter – Update
- (d) Kidzone – Update
- (e) Pride Event – Discussion of fund raising ideas

## 8 Finance and Banking

- (a) Banking – Up to 31<sup>st</sup> January 2023 Bank Reconciliation (Period 10 – 2022/23)
- (b) Unity Bank Account – Update
- (c) HSBC Transfer – Approval to transfer £10,000 from savings account to current account
- (d) Financial Regulations – Proposal to amend clause 5.2 to ‘Payments from the bank account in accordance with the schedule referred to in paragraph 5.2 or in accordance with paragraph 6.4 shall be signed by two members of Council only.’
- (e) To agree, ratify and authorise the following cheques for payment:-

### Community Account One – Payments

Cheque No	Payee	Amount (£)
HSBC Cheque No 101793	K Seaman (Footpaths & Re-issue 708)	£120.00
HSBC Cheque No 101794	Water Plus (PR & Reissue 710, 723)	£345.78
HSBC Cheque No 101795	Water Plus (Allotments & Reissue 711, 725)	£60.80
HSBC Cheque No 101796	ICO (GDPR)	£40.00
HSBC Cheque No 101797	K Furby (Expenses)	£105.24
HSBC Cheque No 101798	E Watson (Reissue 101718)	£125.00
HSBC Cheque No 101799	Staff Salary (NP)	£240.00
HSBC Cheque No 101800	Staff Overtime	£165.00
HSBC SO	Staff Salary (January)	£831.00
HSBC DD	Plusnet (Broadband)	£39.43
HSBC DD	EE (Mobile)	£13.12
HSBC DD	Water Plus (Public Toilet)	£12.24
HSBC DD	Utility Warehouse (Gas/Elec)	£817.17

### Community Account One – Income

CR	SW Pre School (Room Hire)	£685.00
CR	Community Food Provision Donation	£50.00

## 9 Matters for Approval

- (a) Derbyshire CPRE – Presentation from members of the organisation, discussion and approval for SWPC to become members at a cost of £36 for 12 months
- (b) Parish Room Energy Saving – Clerk to explore options for solar panels and roof insulation

## 10 Chair’s Announcements

## 11 Village Maintenance

- (a) Village Maintenance – Requirements

## 12 Footpaths

- (a) Footpath Report – Update

## 13 DALC Circulars

- (a) Circulars for January 2023 – Circulated

## 14 Neighbourhood Plan

- (a) Update
- (b) S.O.C.A.G – Discussion of heritage and landscape

## 15 Planning Applications

(a) Submission of planning application documents to Councillors

(b) Planning applications for this period to consider:

RefVal: [AVA/2022/1123](#)

Address: Wessington Lodge, Chesterfield Road, Oakerthorpe, Alfreton, Derbyshire, DE55 7LN,

Proposal: Variation of condition 20 of AVA/2021/1343 to allow for restricted opening windows to the northern elevation of plot 5 (may affect the setting of a listed building)

Date Valid: 10/Jan/2023

RefVal: [AVA/2022/1086](#)

Address: Lane Farm , 11 High Road, South Wingfield, Alfreton, Derbyshire, DE55 7LX

Proposal: Installation of new access and drive and demolition of an outbuilding (may affect the setting of a listed building and conservation area)

Date Valid: 9/Jan/2023

## **16 Employment Matters**

(a) Appraisals – To be booked

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting: Parish Council Meeting – Thursday 9<sup>th</sup> March 2023 at 7.00pm