

SOUTH WINGFIELD PARISH COUNCIL

1 March 2023

To: The Chair and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Tuesday 14th March 2023 at the Parish Room, South Wingfield.

Yours sincerely

A handwritten signature in black ink, appearing to read 'K. Furby', with a small dot at the end of the line.

Katherine Furby

Clerk and RFO
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL
PARISH COUNCIL MEETING
14th March 2023**

AGENDA

Statutory Requirement at each meeting:

- a) Check fire escapes and fire alarms
- b) Advise on fire escape procedures and meeting place

1 To receive Apologies for Absence

2 Variation of Order of Business (if any)

3 Declaration of Members' Interest

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

4 Public Speaking – (15 minutes)

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

5 To Approve and Sign the Minutes of the Meeting held on 9th March 2023

6 To determine which items from the Agenda, if any, should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

7 Clerks Report

- (a) Community Food Provision – Update
- (b) Public Toilet – Update
- (c) Market Place Bus Shelter – Update

- (d) Pride Event – Discussion of fund raising ideas
- (e) Open Garden Event – Discussion
- (f) Oakerthorpe Traffic Issues – Discussion
- (g) Councillor Resignations – Discussion
- (h) ACFRS Award Ceremony – Discussion

8 Finance and Banking

- (a) Banking – Up to 28th February 2023 Bank Reconciliation (Period 11 – 2022/23)
- (b) Unity Bank Account – Update
- (c) To agree, ratify and authorise the following cheques for payment:-

Community Account One – Payments

Cheque No	Payee	Amount (£)
HSBC Cheque No 101804	K Seaman (Footpath)	£60.00
HSBC Cheque No 101805	Water Plus (PR)	£177.30
HSBC Cheque No 101806	Water Plus (Allotments)	£88.35
HSBC Cheque No 101807	PRS (Music License)	£265.08
HSBC Cheque No 101808	K Furby (Expenses)	£89.37
HSBC Cheque No 101809	City Fire Extinguisher (Re-Issue 101749)	£42.00
HSBC Cheque No 101810	Staff Salary (NP)	£240.00
HSBC Cheque No 101811	Staff Overtime	£82.50
HSBC Cheque No 101812	James Peach (Various Works)	£290.50
HSBC Cheque No 101813	New Street Accounting (Payroll)	£72.00
HSBC Cheque No 101814	DALC (Subscription)	£684.23
HSBC SO	Staff Salary (February)	£831.00
HSBC DD	Plusnet (Broadband)	£39.43
HSBC DD	EE (Mobile)	£13.12
HSBC DD	Water Plus (Public Toilet)	£12.24
HSBC DD	Utility Warehouse (Gas/Elec)	£596.70

Community Account One – Income

CR	SW Pre School (Room Hire)	£685.00
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9 Matters for Approval

- (a) Approval to spend up to £700 on professional planning advice to compose an objection on behalf of the Parish Council for AVA/2021/0948

10 Chair's Announcements

- (a) King's Coronation 6th May 2023 - Discussion

11 Village Maintenance

- (a) Village Maintenance – Requirements
- (b) Wildflower Verges – Discussion

12 Footpaths

- (a) Footpath Report – Update

13 DALC Circulars

- (a) Circulars for February 2023 – Circulated

14 Neighbourhood Plan

- (a) Update

15 Planning Applications

- (a) Submission of planning application documents to Councillors
- (b) Planning applications for this period to consider:

RefVal: [AVA/2022/0766](#)

Address: The Manor, Manor Court, Manor Road, South Wingfield, Alfreton, Derbyshire,
DE55 7NZ,

Proposal: Listed building consent to replace existing main slate roof (fit new breathable felt membrane, replace defective wood, reuse existing or matching reclaimed slates) Replace lead work and flashing Replace guttering

16 Employment Matters

(a) Appraisals – Update

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting: Parish Council Meeting – Thursday 13th April 2023 at 7.00pm