

SOUTH WINGFIELD PARISH COUNCIL

6 April 2023

To: The Chair and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 13th April 2023 at the Parish Room, South Wingfield.

Yours sincerely

A handwritten signature in black ink, appearing to read 'K. Furby', with a small dot at the end of the line.

Katherine Furby

Clerk and RFO
South Wingfield Parish Council

SOUTH WINGFIELD PARISH COUNCIL
PARISH COUNCIL MEETING
13th April 2023

AGENDA

Statutory Requirement at each meeting:

- a) Check fire escapes and fire alarms
- b) Advise on fire escape procedures and meeting place

1 To receive Apologies for Absence

2 Variation of Order of Business (if any)

3 Declaration of Members' Interest

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

4 Public Speaking – (15 minutes)

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

5 To Approve and Sign the Minutes of the Meeting held on 14th March 2023

6 To determine which items from the Agenda, if any, should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

7 Clerks Report

- (a) Community Food Provision – Update
- (b) Public Toilet – Update
- (c) Market Place Bus Shelter – Update

- (d) Pride Event – Discussion of fund raising ideas
- (e) Open Garden Event – Discussion
- (f) Oakerthorpe Traffic Issues – Discussion

8 Matters for Approval

- (a) Insurance Renewal – To obtain quotes for insurance renewal on 01.06.2023
- (b) King’s Coronation 6th May 2023 – Approval to spend up to £900

9 Finance and Banking

- (a) Banking – Up to 31st March Bank 2023 Reconciliation (Period 12 – 2022/23)
- (b) Unity Bank Account – Update
- (c) Annual Return 2022/23 – Clerk to begin annual return process
- (d) To agree, ratify and authorise the following cheques for payment:-

Community Account One – Payments

Cheque No	Payee	Amount (£)
HSBC Cheque No 101816	K Seaman (Footpath)	£163.00
HSBC Cheque No 101817	Water Plus (PR)	£118.24
HSBC Cheque No 101818	Water Plus (Allotments)	£15.20
HSBC Cheque No 101819	Cubit Ultrasonic (Lamppost Test)	£297.00
HSBC Cheque No 101820	K Furby (Expenses, Pay Scale Amendment)	£576.00
HSBC Cheque No 101821	Viking (Mats)	£97.75
HSBC Cheque No 101822	K Furby (NP)	£240.00
HSBC Cheque No 101823	James Peach (Various Works)	£239.00
HSBC Cheque No 101824	K Furby (Kings Coronation)	£819.22
HSBC SO	Staff Salary (March)	£831.00
HSBC DD	Plusnet (Broadband)	£28.80
HSBC DD	EE (Mobile)	£13.12
HSBC DD	Water Plus (Public Toilet)	£12.24
HSBC DD	Utility Warehouse (Gas/Elec)	£341.69

Community Account One – Income

CR	SW Pre School (Room Hire)	£685.00
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10 Chair’s Announcements

- (a) Election Results

11 Village Maintenance

- (a) Village Maintenance – Requirements
- (b) Wildflower Verges – Update

12 Footpaths

- (a) Footpath Report – Update

13 DALC Circulars

- (a) Circulars for March 2023 – Circulated

14 Neighbourhood Plan

- (a) Update

15 Planning Applications

- (a) Submission of planning application documents to Councillors
- (b) Planning applications for this period to consider:

Address: Taylors Of South Wingfield , Church Lane, South Wingfield, Alfreton, Derbyshire, DE55 7NJ

Proposal: Part demolition of barn and erection of new build detached dwelling

RefVal: [AVA/2023/0237](#)

Address: 71 Church Lane, South Wingfield, Alfreton, Derbyshire, DE55 7NJ

Proposal: Certificate of lawful development for proposed single storey rear extension to create utility room. 3.00m projection beyond rear wall of original house. Max eaves height 2.74m. Max ridge height 3.60m

16 Employment Matters

(a) Appraisals – Update

(b) Pension Scheme – Approval to begin process

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting: Parish Council Meeting – Thursday 11th May 2023 at 7.00pm