

# SOUTH WINGFIELD PARISH COUNCIL

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5 May 2023

To: The Chair and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 11<sup>th</sup> May 2023 at the Parish Room, South Wingfield.

Yours sincerely

A handwritten signature in black ink, appearing to read 'K. Furby', with a small dot at the end of the line.

Katherine Furby

Clerk and RFO  
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL**  
**PARISH COUNCIL MEETING**  
**11<sup>th</sup> May 2023**

**AGENDA**

Statutory Requirement at each meeting:

- a) Check fire escapes and fire alarms
- b) Advise on fire escape procedures and meeting place

- 1 To receive Apologies for Absence**
- 2 To Elect Chairman**
- 3 New Chairman to Sign Acceptance of Office**
- 4 Elect Vice-Chairman**
- 5 New Vice-Chairman to Sign Acceptance of Office**
- 6 Variation of Order of Business (if any)**

**7 Declaration of Members' Interest**

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

**8 Public Speaking – (15 minutes)**

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

**9 To Approve and Sign the Minutes of the Meeting held on 13<sup>th</sup> April 2023**

**10 To determine which items from the Agenda, if any, should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

## **11 Elect Members for the following Committees:**

**Planning Committee:** Terms of Reference: "to make recommendations to Full Council on associated matters"

**Finance Committee:** Terms of Reference: "to make recommendations to Full Council on associated matters"

**Employment Committee:** Terms of Reference: "to make recommendations to Full Council on associated matters"

**Cheque Signatories:** Any two members from the signed banking mandate

For all Councillors, meeting dates for 2023/24 and Councillors Information Packs.

## **12 Review Standing Orders & Financial Regulations**

### **13 Clerks Report**

- (a) Community Food Provision – Update
- (b) Public Toilet – Update
- (c) Market Place Bus Shelter – Update
- (d) Pride Event – Update
- (e) Oakerthorpe Traffic Issues – Discussion
- (f) High Road Playground – Update
- (g) Kings Coronation – Update

### **14 Matters for Approval**

- (a) Insurance Renewal – To discuss quotes and approve to spend up to £1250
- (b) Hanging Baskets – Approval to spend up to £3600
- (c) Allotments – Update and approval to spend up to £800 on plumbing works

### **15 Finance and Banking**

- (a) Banking – Up to 30<sup>th</sup> April Bank 2023 Reconciliation (Period 1 – 2023/24)
- (b) Unity Bank Account – Update
- (c) Appendix A – Payment schedule for approval
- (d) S137 Grants – Approval to advertise grant scheme

### **16 Chair's Announcements**

- (a) Announcements

### **17 Village Maintenance**

- (a) Requirements
- (b) Wildflower Verges – Update

### **18 Footpaths**

- (a) Footpath Report – Update

### **19 DALC Circulars**

- (a) Circulars for April 2023 – Circulated

### **20 Neighbourhood Plan**

- (a) Update

### **21 Planning Applications**

- (a) Submission of planning application documents to Councillors

(b) Planning applications for this period to consider:

RefVal: [AVA/2023/0035](#)

Address: The Vinery, Manor Road, South Wingfield, Alfreton, Derbyshire, DE55 7NH,

Proposal: Replace existing glazed conservatory roofs

RefVal: [AVA/2023/0036](#)

Address: The Vinery, Manor Road, South Wingfield, Alfreton, Derbyshire, DE55 7NH,

Proposal: Listed building consent to replace existing glazed conservatory roofs

RefVal: [AVA/2023/0297](#)

Address: Lane Farm , Four Lane Ends, Oakerthorpe, Alfreton, Derbyshire, DE55 7LN

Proposal: Construction of a detached dwelling with detached garage and annex above (may affect the setting of a listed building)

## **21 Employment Matters**

(a) Any employment matters

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting: Parish Council Meeting – Thursday 8<sup>th</sup> June 2023 at 7.00pm