

SOUTH WINGFIELD PARISH COUNCIL

3 August 2023

To: The Chair and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 10th August 2023 at the Parish Room, South Wingfield.

Yours sincerely

A handwritten signature in black ink, appearing to read 'K. Furby', with a small dot at the end of the line.

Katherine Furby

Clerk and RFO
South Wingfield Parish Council

SOUTH WINGFIELD PARISH COUNCIL
PARISH COUNCIL MEETING
10th August 2023

AGENDA

Statutory Requirement at each meeting:

- a) Check fire escapes and fire alarms
- b) Advise on fire escape procedures and meeting place

1 To receive Apologies for Absence

2 Variation of Order of Business (if any)

3 Declaration of Members' Interest

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

4 Public Speaking – (15 minutes)

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or Borough Councillor** is in attendance they are to be given the opportunity to raise any relevant matter.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

5 To Approve and Sign the Minutes of the Meeting held on 13th July 2023

6 To determine which items from the Agenda, if any, should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

7 Clerks Report

- (a) Community Food Provision – Update
- (b) Public Toilet – Update
- (c) Market Place Bus Shelter – Update

- (d) Oakerthorpe Traffic Issues – Discussion
- (e) High Road Playground – Update on S106
- (f) Councillor Co-Option – Discuss applications received
- (g) Community Litter Pick Group – Update on insurance
- (h) Parish Room Valuation – Update
- (i) Memorial Service – Update
- (j) Christmas Tree & Lights – Update
- (k) Allotments – Update on plumbing works
- (l) Parish Room Fire Risk Assessment – Update

8 Matters for Approval

- (a) No matters for approval

9 Finance and Banking

- (a) Banking – Up to 31st July 2023 Bank Reconciliation (Period 4 – 2023/24)
- (b) HSBC Bank Account – Approval to update mandate
- (c) Appendix A – Payment schedule for approval

10 Chair's Announcements

- (a) Announcements

11 Village Maintenance

- (a) Requirements
- (b) Wildflower Verges – Update

12 Footpaths

- (a) Footpath Report – Update and discussion of fees

13 DALC Circulars

- (a) Circulars for July 2023 – Circulated

14 Neighbourhood Plan

- (a) Update

15 Planning Applications

- (a) Submission of planning application documents to Councillors
- (b) Planning applications for this period to consider:

RefVal: [TRE/2023/0303](#)

Address: All Saints Church, Holme Lane, South Wingfield, Alfreton, Derbyshire, DE55 7NY,

Proposal: Various tree works

Date Valid: 19/Jul/2023

RefVal: [AVA/2023/0590](#)

Address: Pear Tree Cottage, Millstone Lane, Oakerthorpe, Alfreton, Derbyshire, DE55 7LP

Proposal: Demolition of barns and garage. Erection of 2 dwellings and car port (this may affect the setting of a listed building)

Date Valid: 24/Jul/2023

RefVal: [AVA/2023/0607](#)

Address: The Manor, Manor Court, Manor Road, South Wingfield, Alfreton, Derbyshire, DE55 7NZ,

Proposal: Maintenance and upgrade of existing roof's, replacement of all lead flashing, gutters and down pipes. Installation of secondary glazing and replacement of selected windows and glazing panels. (May affect the setting and character of the conservation area and the setting and character of the listed building)

Date Valid: 27/Jul/2023

RefVal: [AVA/2023/0608](#)

Address: The Manor, Manor Court, Manor Road, South Wingfield, Alfreton, Derbyshire,
DE55 7NZ,

Proposal: Listed building consent for maintenance and upgrade of existing roof's,
replacement of all lead flashing, gutters and downpipes. Installation of secondary
glazing and replacement of selected windows and glazing panels. (May affect the
setting and character of the conservation area and the setting and character of
the listed building)

Date Valid: 27/Jul/2023

16 Employment Matters

(a) Any employment matters

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting: Parish Council Meeting – Wednesday 14th September 2023 at 7.00pm