

# SOUTH WINGFIELD PARISH COUNCIL

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5 January 2024

To: The Chair and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 11<sup>th</sup> January 2024 at the Parish Room, South Wingfield.

Yours sincerely

A handwritten signature in black ink, appearing to read 'K. Furby', with a small dot at the end.

Katherine Furby

Clerk and RFO  
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL**  
**PARISH COUNCIL MEETING**  
**11<sup>th</sup> January 2024**

**AGENDA**

Statutory Requirement at each meeting:

- a) Check fire escapes and fire alarms
- b) Advise on fire escape procedures and meeting place

**1 To receive Apologies for Absence**

**2 Variation of Order of Business (if any)**

**3 Declaration of Members' Interest**

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

**4 Public Speaking – (15 minutes)**

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or Borough Councillor** is in attendance they are to be given the opportunity to raise any relevant matter.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

**5 To Approve and Sign the Minutes of the Meeting held on 14<sup>th</sup> December 2023**

**6 To determine which items from the Agenda, if any, should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

**7 Clerks Report**

- (a) Public Toilet – Update
- (b) Market Place Bus Shelter – Update
- (c) Oakerthorpe Traffic Issues – Discussion

- (d) High Road Playground – Update on S106
- (e) Allotments – Update
- (f) Incidents – Reports
- (g) Church Bridge – Footpath Safety Suggestions
- (h) SIDS – Update
- (i) Councillor Co-Option – Update
- (j) Flooding Issues - Discussion

## **9 Finance and Banking**

- (a) Budget – To agree and set the budget for 2024/25
- (b) Precept 2024/25 – Precept form to be signed and returned
- (a) Banking – Up to 31<sup>st</sup> December 2023 Bank Reconciliation (Period 9 – 2023/24)
- (b) Appendix A – Payment schedule for approval

## **11 Village Maintenance**

- (a) Requirements

## **12 Footpaths**

- (a) Footpath Report – Update

## **13 DALC Circulars**

- (a) Circulars for December 2023 – Circulated

## **14 Neighbourhood Plan**

- (a) Update
- (b) Land Elevation Project – Update
- (c) Local Plan – Update on letter sent to AVBC

## **15 Planning Applications**

- (a) Previous Applications
- (b) Planning applications for this period to consider:

RefVal: [AVA/2023/0906](#)

Address: Park Cottage , 39 Manor Road, South Wingfield, Alfreton, Derbyshire, DE55 7NH

Proposal: Insertion of a new ground floor window to the front elevation, replacement of front/side window and the insertion of bi folding doors to the side elevation of the barn conversion with solar panels on the roof slope above. The staircase and first floor door/side light to the rear of the barn conversion are to be removed and replaced with double doors serving a balcony with balustrading. The addition of a ground floor window to the rear elevation of the barn conversion (may affect the setting and character of the conservation area and the setting and character of a listed building)

Date Valid: 19/Dec/2023

RefVal: [AVA/2023/0947](#)

Address: Coalburn Lodge , Lynam Road, South Wingfield, Alfreton, Derbyshire, DE55 7LS

Proposal: Proposed garden room

Date Valid: 27/Dec/2024

## **16 Employment Matters**

- (a) Any employment matters

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting: Parish Council Meeting – Thursday 8<sup>th</sup> February 2024 7.00pm