

# SOUTH WINGFIELD PARISH COUNCIL

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5 April 2024

To: The Chair and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 11<sup>th</sup> April 2024 at the Parish Room, South Wingfield.

Yours sincerely

A handwritten signature in black ink, appearing to read 'K. Furby', with a small dot at the end of the line.

Katherine Furby

Clerk and RFO  
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL**  
**PARISH COUNCIL MEETING**  
**11<sup>th</sup> April 2024**

**AGENDA**

Statutory Requirement at each meeting:

- a) Check fire escapes and fire alarms
- b) Advise on fire escape procedures and meeting place

**1 To receive Apologies for Absence**

**2 Variation of Order of Business (if any)**

**3 Declaration of Members' Interest**

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

**4 Public Speaking – (15 minutes)**

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or Borough Councillor** is in attendance they are to be given the opportunity to raise any relevant matter.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

**5 To Approve and Sign the Minutes of the Meeting held on 14<sup>th</sup> March 2024**

**6 To determine which items from the Agenda, if any, should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

**7 Clerks Report**

- (a) Public Toilet – Update and discussion of lease from AVBC
- (b) Market Place Bus Shelter – Update and discussion of lease from AVBC
- (c) High Road Playground – Update on S106 and site meeting

- (d) Incidents – Reports
- (e) Church Bridge – Footpath Safety Suggestions
- (f) SIDS – Update
- (g) Councillor Co-Option – Update
- (h) Flooding Issues – Update
- (i) Village Signs – Discussion
- (j) Birches Lane Bus Shelter – Update
- (k) Community Funding – Update
- (l) Memorial Bench for Councillors – Discussion
- (m) Litter Bins – Wingfield Station
- (n) Community Litter Pick Group – Approval to spend up to £250 on bag hoops
- (o) Website – Approval to update website
- (p) Insurance – Approval to request quotes for Parish Council insurance due for renewal on 1<sup>st</sup> June 2024

## **8 Finance and Banking**

- (a) Banking – Up to 31<sup>st</sup> March 2024 Bank Reconciliation (Period 12 – 2023/24)
- (b) Appendix A – Payment schedule for approval
- (c) Audit 2023/24 – Approval for Clerk to begin process
- (d) Standing Orders – Approval to update Staff Salaries

## **9 Village Maintenance**

- (a) Requirements – Any village maintenance requirements
- (b) Allotments – Update from site meeting

## **10 Footpaths**

- (a) Footpath Report – Update

## **11 DALC Circulars**

- (a) Circulars for March 2024 – Circulated

## **12 Neighbourhood Plan**

- (a) Neighbourhood Plan – Update
- (b) Land Elevation Project – Update
- (c) Local Plan – Update

## **13 Planning Applications**

- (a) Previous Applications
- (b) Planning applications for this period to consider:

RefVal: [TRE/2024/0444](#)

Address: Nirvana, Chapel Yard, South Wingfield, Alfreton, Derbyshire, DE55 7NH,

Proposal: To remove the large Ash shown as T1 and Sycamore shown as T2 that are growing on your boundary wall and causing issues with the neighbours in Hunts Row. All waste removed from site and access would be required for truck and chipper on Hunts Row. To remove the large Ash shown as T3 and Sycamore shown as T4 located halfway down you boundary line and causing excessive shading to the neighbouring gardens. All waste removed from site and access would be required for truck and chipper on the neighbouring field. To remove the large Sycamore shown as T5 and located on your boundary line to the front of your property and overhangs the main road. This tree is in poor condition and is pushing the wall over. All waste removed from site and access would be required for truck and chipper on driveway to the front of your property. Remaining stumps poisoned to prevent regrowth.

RefVal: [AVA/2024/0189](#)

Address: Garner Lane Farm, Garner Lane, South Wingfield, Alfreton, Derbyshire, DE55 7LU,

Proposal: Two storey and single storey side extension including the extension of the first floor balcony

**14 Employment Matters**  
(a) Any employment matters

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting: Parish Council Meeting – Thursday 9<sup>th</sup> May 2024 7.00pm