

# SOUTH WINGFIELD PARISH COUNCIL

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8 June 2024

To: The Chair and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 13<sup>th</sup> June 2024 at the Parish Room, South Wingfield.

Yours sincerely

A handwritten signature in black ink, appearing to read 'K. Furby', with a small dot at the end of the line.

Katherine Furby

Clerk and RFO  
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL  
PARISH COUNCIL MEETING  
13<sup>th</sup> June 2024**

**AGENDA**

Statutory Requirement at each meeting:

- a) Check fire escapes and fire alarms
- b) Advise on fire escape procedures and meeting place

**1 To receive Apologies for Absence**

**2 Variation of Order of Business (if any)**

**3 Declaration of Members' Interest**

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

**4 Public Speaking – (15 minutes)**

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or Borough Councillor** is in attendance they are to be given the opportunity to raise any relevant matter.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

**5 To Approve and Sign the Minutes of the Meeting held on 9<sup>th</sup> May 2024**

**6 To determine which items from the Agenda, if any, should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

**7 Clerks Report**

- (a) Public Toilet – Update and discussion of lease from AVBC
- (b) Market Place Bus Shelter – Update on quotes, bench repair and discussion of lease from AVBC
- (c) High Road Playground – Update on S106

- (d) Incidents – Reports
- (e) Church Bridge – Footpath Safety Suggestions
- (f) Councillor Co-Option – Discussion of applications received
- (g) Flooding Issues – Update
- (h) Village Signs – Discussion
- (i) Birches Lane Bus Shelter – Update
- (j) Community Funding – Update
- (k) Memorial Bench for Councillors – Discussion
- (l) Litter Bins – Wingfield Station
- (m) National Grid – Discussion of grid update proposal and update from working party meeting
- (n) Pre School – Discussion of opening hours and kitchen requirements
- (o) Gas & Electric – Approval for new contract for Parish Room
- (p) August Parish Council Meeting - Discussion

## **8 Finance and Banking**

- (a) Banking – Up to 30<sup>th</sup> April 2024 Bank Reconciliation (Period 1 – 2024/25)
- (b) Appendix A – Payment schedule for approval
- (c) S137 Grants – Discussion of application received
- (d) PKF Littlejohn LLP – To Approve Annual Governance Statement 2023/24
- (e) PFK Littlejohn LLP – To Approve Annual Internal Audit Report 2023/24

## **9 Village Maintenance**

- (a) Requirements – Any village maintenance requirements
- (b) Allotments – Update

## **10 Footpaths**

- (a) Footpath Report – Update

## **11 DALC Circulars**

- (a) Circulars for May 2024 – Circulated

## **12 Neighbourhood Plan**

- (a) Neighbourhood Plan – Update
- (b) Land Elevation Project – Update
- (c) Local Plan – Update, proposal to send letter of thank to Peter Milner

## **13 Planning Applications**

- (a) Previous Applications
- (b) Planning applications for this period to consider:

RefVal: [AVA/2024/0317](#)

Address: 99C Birches Lane, South Wingfield, Alfreton, Derbyshire, DE55 7LZ,

Proposal: Widening of existing vehicle access

Date Valid: 9/May/2024

RefVal: [TRE/2024/0476](#)

Address: 92 Manor Road, South Wingfield, Alfreton, Derbyshire, DE55 7NH,

Proposal: Removal of Norway Spruce

Date Valid: 15/May/2024

RefVal: [AVA/2024/0277](#)

Address: Moorwood Farm, Inns Lane, Moorwood Moor, Alfreton, Derbyshire, DE55 7NU,

Proposal: The change of use from agricultural field to an enclosed dog exercise area with small car park area.

Date Valid: 21/May/2024

RefVal: [AVA/2024/0354](#)

Address: Platts Cottage, Platts Farm, 32 High Road, South Wingfield, Alfreton, Derbyshire, DE55 7LX,

Proposal: Replacement roof and external alterations to existing store unit, to be incorporated into dwelling as an extension to property

Date Valid: 28/May/2024

RefVal: [AVA/2024/0386](#)

Address: 7 Lisset Close, Oakerthorpe, Alfreton, Derbyshire, DE55 7NT

Proposal: Single storey extension to rear with flat roof

Date Valid: 31/May/2024

## **14 Employment Matters**

### **(a) Any employment matters**

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting: Parish Council Meeting – Thursday 11<sup>th</sup> July 2024 7.00pm