

SOUTH WINGFIELD PARISH COUNCIL

6 July 2024

To: The Chair and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 11th July 2024 at the Parish Room, South Wingfield.

Yours sincerely

A handwritten signature in black ink, appearing to read 'K. Furby', with a small dot at the end of the line.

Katherine Furby

Clerk and RFO
South Wingfield Parish Council

SOUTH WINGFIELD PARISH COUNCIL
PARISH COUNCIL MEETING
11th July 2024

AGENDA

Statutory Requirement at each meeting:

- a) Check fire escapes and fire alarms
- b) Advise on fire escape procedures and meeting place

1 To receive Apologies for Absence

2 Variation of Order of Business (if any)

3 Declaration of Members' Interest

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

4 Public Speaking – (15 minutes)

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or Borough Councillor** is in attendance they are to be given the opportunity to raise any relevant matter.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

5 To Approve and Sign the Minutes of the Meeting held on 13th June 2024

6 To determine which items from the Agenda, if any, should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

7 Clerks Report

- (a) Public Toilet – Update and discussion of lease from AVBC
- (b) Market Place Bus Shelter – Update on quotes and discussion of lease from AVBC
- (c) High Road Playground – Update on S106

- (d) Incidents – Reports
- (e) Church Bridge – Footpath Safety Suggestions
- (f) Councillor Co-Option – Discussion of applications received
- (g) Flooding Issues – Update
- (h) Village Signs – Discussion
- (i) Birches Lane Bus Shelter – Update
- (j) Community Funding – Update
- (k) Memorial Bench for Councillors – Discussion
- (l) Litter Bins – Wingfield Station
- (m) National Grid – Update from meeting held 3rd July 24, approval to work as a collaboration with other Parish Council's.
- (n) Pre School – Discussion of opening hours and kitchen requirements
- (o) Birchers Lane – Refuse Bins

8 Finance and Banking

- (a) Banking – Up to 30th June 2024 Bank Reconciliation (Period 3 – 2024/25)
- (b) Appendix A – Payment schedule for approval

9 Village Maintenance

- (a) Requirements – Any village maintenance requirements
- (b) Allotments – Update

10 Footpaths

- (a) Footpath Report – Update

11 DALC Circulars

- (a) Circulars for June 2024 – Circulated

12 Neighbourhood Plan

- (a) Neighbourhood Plan – Update
- (b) Land Elevation Project – Update
- (c) Local Plan – Update

13 Planning Applications

- (a) Previous Applications: AVA/2021/0948 – Discussion of response to Planning Board regarding approval of application.
- (b) Planning applications for this period to consider: No applications at time of agenda.
- (c) Caravan Site at Chesterfield Road – Discussion

14 Employment Matters

- (a) Any employment matters

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting: Parish Council Meeting – Thursday 12th September 2024 7.00pm